Add SIP extension on a 3CX Phone System and register a Konftel 300IP

Step 1
Login to the “3CX Phone System Management”

Step 2
Click on “Add extension” to create a new SIP account
Step 3

Enter the extension that you want to create for the Konftel 300IP

Extensions

<table>
<thead>
<tr>
<th>General</th>
<th>Forwarding Rules</th>
<th>Phone Provisioning</th>
<th>3CX/Phone/Assistant Provisioning</th>
<th>Other</th>
<th>Office Hours</th>
</tr>
</thead>
</table>

**User Information**

Specify extension number, name, and email address for voicemail notifications and fax delivery:

- **Extension Number**: 200
- **First Name**: John
- **Last Name**: Doe
- **Email address**: john.doe@company.com
- **Mobile Number**: 555-22342234

**Authentication**

The authentication ID and Password are used by the phone to authenticate with 3CX Phone System and match the ID and Password set on the SIP phone. If the phone has a user id field enter the extension number.

- **ID**: 200
- **Password**: *****

Step 4

Enter the account information in the Konftel 300IPs web interface under “Settings > SIP”.

![Konftel 300IP web interface](image)